



**Tobacco-Free York County**  
**March 11<sup>th</sup> 2020**  
**Loretta Claiborne Building**

**MINUTES**

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**CLEARING THE AIR FOR BETTER HEALTH**

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**In attendance:**

Sarah Lehman – *Children’s home of York*  
Pam Miller – *UPMC Pinnacle Memorial Hospital*  
Leah Neiderer – *WellSpan Health*

Erica Saylor – *American Lung Association*  
Bob Willis – *York County Drug and Alcohol*  
Laurie Yourist – *York County Library*

1. **Member introductions and updates-** Thank you to everyone that was able to join the meeting. Members provided the following updates:
  - Erica – Contracts have been extended to all service providers for Tobacco services until the end of the fiscal year. There are also funds available for colleges to implement tobacco-free policies. If you have contact information for local colleges or universities, please provide information to Erica.
  - Bob – CAPOC Annual awareness walk will be rescheduled due to COVID-19. Not One More Annual 5k awareness walk has been rescheduled for October 10, 2020.
  - Leah – WellSpan Health was awarded a grant extension until the end of the fiscal year.
2. **February meeting recap-** Began brainstorming actions steps for reaching out to local businesses to assist with the development and implementation of tobacco-free policies.
3. **Further Plan details for future project- Worksites**
  - **Review and revise drafted letter** – Sarah L. and Pam M. drafter a letter to be sent to worksites throughout York County provided an introduction for the purpose of the informational packet. TFYC reviewed the letter and provided a few recommended changes. Leah to type in changes to the letter
  - **Determine statistics to be used in infographic-** Laurie researched statistics that could be used in an infographic to show benefits of worksites implementing tobacco-free policies. A further in-depth review of the information is needed.
  - **Review ALA resources-** Two resources were reviewed for interest to use in informational packets. It was suggested that it would be beneficial to include informational points related to END products. Team is to review data provided by Laura and email statistics to Erica. Other option is to create TFYC infographic if needed.
  - **Municipality contacts-** Laurie provided contact information for all municipalities in York County.

**Action Items**

- Leah – updated letter to worksites – See attached
- Everyone – review data provided by Laurie and send END statistics to Leah. Leah will forward to Erica.

**Next meeting: \*\*Note April will be an abbreviated phone meeting only\*\***

April 8th 9:00-9:30

Call-In Number: 717-851-7711

Participant Code: 798279